

**The integrated approach to support effective decision making**

This Impact Assessment (IA) toolkit incorporating Welsh Language, Equalities, Well-being of Future Generations Act, Sustainable Development Principles, Communication and Engagement, Safeguarding, Corporate Parenting, Community Cohesion and Risk Management supporting effective decision making and ensuring compliance with respective legislation. Please read the accompanying guidance before completing the form.

|  |     |                 |             |                    |                |                  |            |
|--|-----|-----------------|-------------|--------------------|----------------|------------------|------------|
| Service Area   | HTR | Head of Service | Nigel Brinn | Strategic Director | Paul Griffiths | Portfolio Holder | John Brunt |
| Policy / Change Objective / Budget Saving<br>Introduce charging in new car parks   |     |                 |             |                    |                |                  |            |
| Outline Summary<br>The Medium Term Financial Strategy 2015-18 placed a requirement to introduce permit charging on identified Council owned parking areas where parking is currently free. This was not achieved during 2015-16 and has thus been rolled forward to 2016-17. |     |                 |             |                    |                |                  |            |

**1. Version Control (services should consider the impact assessment early in the development process and continually evaluate)**

| Version | Author     | Job Title                  | Date       |
|---------|------------|----------------------------|------------|
| 1       | Tony Caine | Traffic and Travel Manager | 24/10/2016 |
|         |            |                            |            |
|         |            |                            |            |

**2. How does your policy / change objective / budget saving impact on the council's strategic vision?**

| Council Priority                   | How does the policy / change objective impact on this priority? | Inherent Judgement<br><small>Please select from drop down box below</small> | What will be done to better contribute to positive or mitigate any negative impacts? | Residual Judgement<br><small>(after mitigation)<br/>Please select from drop down box below</small> | Source of Outline Evidence to support judgement |
|------------------------------------|---|---|--|--|---|
| Services delivered for less        | This would contribute towards the MTFS                          | Good  |  | Choose an item.  |   |
| Supporting people in the community | No identified impact  | Neutral   |  | Choose an item.  |   |

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| Council Priority       | How does the policy / change objective impact on this priority?  | Inherent Judgement<br>Please select from drop down box below | What will be done to better contribute to positive or mitigate any negative impacts? | Residual Judgement<br><small>(after mitigation)</small><br>Please select from drop down box below | Source of Outline Evidence to support judgement |
|------------------------|--|--|--|---|---|
| Developing the economy | Charging could potentially lead to reduction in the number of visitors however recent Welsh Government report – Assessing the Impact of Car Park Charges on town Centre Footfall, March 2015 reported the general availability of spaces is felt by visitors to be more important than cost in their overall decision about visiting and that Whilst a 'blanket' free parking strategy has been suggested to encourage more car park users, these were generally found not to benefit target visitors ... and consequently had an unexpected negative impact on footfall | Neutral  |  | Choose an item.   |   |
| Learning               | N/A  | Choose an item.  |  | Choose an item.   |   |

3. How does your policy / change objective / budget saving impact on the Welsh Assembly's well-being goals?

| Well-being Goal  | How does the policy / change objective contribute this goal?  | Inherent Judgement<br>Please select from drop down box below | What will be done to better contribute to positive or mitigate any negative impacts? | Residual Judgement<br>(after mitigation)<br>Please select from drop down box below | Source of Outline Evidence to support judgement |
|--|---|--|--|--|---|
| <p><b>A prosperous Wales:</b><br/>                     An innovative, productive and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.</p> | <p>Whilst the WG report concludes charges do not impact upon footfall in Town Centres, introducing charges potentially may result in some users considering more sustainable modes of transport and encourage active travel for short journeys as opposed to making the journey by car. This may therefore support the objectives of the Active Travel [Wales] Act 2013.<br/>                     However the proposal may impact greater on those of low income and may affect people's choice in entering employment within the affected towns.</p> | <p>Neutral</p>   |  | <p>Choose an item.</p>   |   |
| <p><b>A resilient Wales:</b><br/>                     A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change (for example climate change).</p>   | <p>N/A</p>  | <p>Choose an item.</p>                                       |  | <p>Choose an item.</p>   |   |
| <p><b>A healthier Wales:</b><br/>                     A society in which people's physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood.</p>   | <p>Introducing charges may result in some users considering more sustainable modes of transport and encourage active travel for short journeys as opposed to making the journey by car. This may therefore support the objectives of the Active Travel [Wales] Act 2013</p>   | <p>Good</p>  |  | <p>Choose an item.</p>   |   |
| <p><b>A Wales of cohesive communities:</b><br/>                     Attractive, viable, safe and well-connected Communities.</p>   | <p>N/A</p>  | <p>Choose an item.</p>                                       |  | <p>Choose an item.</p>   |   |

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| Well-being Goal   | How does the policy / change objective contribute this goal?  | Inherent Judgement<br>Please select from drop down box below | What will be done to better contribute to positive or mitigate any negative impacts? | Residual Judgement<br><i>(after mitigation)</i><br>Please select from drop down box below | Source of Outline Evidence to support judgement |
|---|---|--|--|---|---|
| <b>A globally responsible Wales:</b><br>A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being. | N/A   | Choose an item.  |  |   |   |
| <b>A Wales of vibrant culture and thriving Welsh language:</b> A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, and sports and recreation.                                |   |  |  |   |   |
| <b>Opportunities for persons to use the Welsh language</b>  | All car park signage is bilingual and users will be able to interact with the pay and display machine through the medium of Welsh | Good   |  | Choose an item.   |   |
| <b>Treating the Welsh language no less favourable than the English language</b>   | All car park signage is bilingual and users will be able to interact with the pay and display machine through the medium of Welsh | Neutral  |  | Choose an item.   |   |
| <b>Opportunities to promote the Welsh language</b>  | All car park signage is bilingual and users will be able to interact with the pay and display machine through the medium of Welsh | Good   |  | Choose an item.   |   |
| <b>Welsh Language impact on staff</b>   | N/A   | Choose an item.  |  | Choose an item.   |   |
| <b>People are encouraged to do sport, art and recreation.</b>   | N/A   | Choose an item.  |  | Choose an item.   |   |
| <b>A more equal Wales:</b> A society that enables people to fulfil their potential no matter what their background or circumstances (including their socio economic background and circumstances).  |   |  |  |   |   |
| <b>Age</b>  | N/A   | Choose an item.  |  | Choose an item.   |   |
| <b>Disability</b>   | Currently Blue Badge holders receive parking free of charge   | Neutral  |  | Choose an item.   |   |
| <b>Gender reassignment</b>  | N/A   | Choose an item.  |  | Choose an item.   |   |
| <b>Marriage or civil partnership</b>  | N/A   | Choose an item.  |  | Choose an item.   |   |

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| Well-being Goal         | How does the policy / change objective contribute this goal? | Inherent Judgement<br>Please select from drop down box below | What will be done to better contribute to positive or mitigate any negative impacts? | Residual Judgement<br><small>(after mitigation)</small><br>Please select from drop down box below | Source of Outline Evidence to support judgement |
|-------------------------|--|--|--|---|---|
| Race                    | N/A  | Choose an item.  |  | Choose an item.   |   |
| Religion or belief      | N/A  | Choose an item.  |  | Choose an item.   |   |
| Sex                     | N/A  | Choose an item.  |  | Choose an item.   |   |
| Sexual Orientation      | N/A  | Choose an item.  |  | Choose an item.   |   |
| Pregnancy and Maternity | N/A  | Choose an item.  |  | Choose an item.   |   |

## 4. How does your policy / change objective / budget saving impact on the council's other key guiding principles?

| Principle   | How does the policy / change objective impact on this principle?  | Inherent Judgement<br>Please select from drop down box below | What will be done to better contribute to positive or mitigate any negative impacts? | Residual Judgement<br><small>(after mitigation)</small><br>Please select from drop down box below | Source of Outline Evidence to support judgement |
|---|---|--|--|---|---|
| <b>Sustainable Development Principle (5 ways of working)</b>  |   |  |  |   |   |
| <b>Long Term:</b> The importance of balancing short-term needs with the need to safeguard the ability to also meet long-term needs.                                     | Introduction of charges will keep the facility operational and support services provided by HTR. It will also introduce improved control within the car park. | Good   |  | Choose an item.   |   |
| <b>Collaboration:</b> Acting in collaboration with any other person (or different parts of the body itself) that could help the body to meet its well-being objectives. | We will involve Town Councils in identifying properties which would qualify for resident permits.   | Neutral  |  | Choose an item.   |   |

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| Principle   | How does the policy / change objective impact on this principle?  | Inherent Judgement<br>Please select from drop down box below | What will be done to better contribute to positive or mitigate any negative impacts? | Residual Judgement<br>(after mitigation)<br>Please select from drop down box below | Source of Outline Evidence to support judgement |
|---|---|--|--|--|---|
| <b>Involvement (including Communication and Engagement):</b> The importance of involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body serves. | Consultation has been undertaken and views/objections have been received and considered as part of the legal process for making a Traffic Regulation Order. Following the consultation, the proposals were modified to take account of some substantive objections. | Good   |  | Choose an item.  |   |
| <b>Prevention:</b> How acting to prevent problems occurring or getting worse may help public bodies meet their objectives.  | Proposal may increase inconsiderate or illegal parking within the surrounding area and thus have an increased call for enforcement by the Police to take action for obstruction or dangerous parking..  | Poor   | Proportionate and targeted enforcement provided to deter the practice occurring      | Neutral  |   |
| <b>Integration:</b> Considering how the public body's well-being objectives may impact upon each of the well-being goals, on their other objectives, or on the objectives of other public bodies.   | N/A   | Choose an item.  |  | Choose an item.  |   |
| <b>Preventing Poverty:</b> Prevention, including helping people into work and mitigating the impact of poverty.   | Proposal may impact greater on those of low income and may affect people's choice in entering employment within the affected towns.   | Poor   |  | Choose an item.  |   |
| <b>Safeguarding:</b> Preventing and responding to abuse and neglect of children, young people and adults with health and social care needs who can't protect themselves.  | N/A   | Choose an item.  |  | Choose an item.  |   |
| <b>Corporate Parenting:</b> Enabling our looked after children to fulfil their potential.   | N/A   | Choose an item.  |  | Choose an item.  |   |

| Principle               | How does the policy / change objective impact on this principle? | Inherent Judgement<br>Please select from drop down box below | What will be done to better contribute to positive or mitigate any negative impacts? | Residual Judgement<br>(after mitigation)<br>Please select from drop down box below | Source of Outline Evidence to support judgement |
|-------------------------|--|--|--|--|---|
| Impact on PCC Workforce | N/A  | Choose an item.  |  | Choose an item.  |   |

### 5. Achievability of Policy / Change Objective / Budget Saving?

| Impact on Service / Council | Risk to delivery of Policy / Change Objective / Budget Saving | Inherent Risk |
|-----------------------------|---|---------------|
| Low                         | Low   | Low           |

### 6. What are the risks to service delivery or the council following implementation of this Policy / Change Objective / Budget Saving?

| Description of risks   | Judgement (to be included in service risk register) | Mitigating Actions   |
|--|---|--|
| Negative press for charging users of the car park  | High Risk   | Ensure appropriate communications plan when implementing the decision                                |
| Not implementing the policy will impact upon savings target on the Medium Term Financial Plan. | Medium Risk   | Ensure appropriate enforcement to deter illegal parking from displaced vehicles                      |
|  | Low Risk  | Does the Policy / Change Objective / Budget Saving have potential to impact on another service area? |
|  | LOW RISK  | No   |
|  | Residual Risk (after mitigation)                    |  |
|  | Low   |  |
|  | Low   |  |

### 7. Overall Summary and Judgement of this Impact Assessment?

| Outline Assessment (to be inserted in cabinet report)   | Cabinet Report Reference: |
|---|---------------------------|
| There is no evidence to show that introducing charges will affect businesses within towns however the proposal will impact upon residents which would otherwise have received free parking. However since the proposals were adapted following the consultation stage of the traffic order process, residents permits will be made available to those residents at a much reduced cost. |                           |



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8. Is there additional evidence to support the Impact Assessment (IA)?

**What additional evidence and data has informed the development of your proposal?**

Assessing the Impact of Car Parking Charges on town Centre Footfall, March 2015 prepared for the Welsh Government <http://gov.wales/docs/caecd/docs/caecd/research/2015/150610-assessing-impact-car-parking-charges-town-centre-footfall-en.pdf>

9. On-going monitoring arrangements?




**What arrangements will be put in place to monitor the impact over time?**

Car park audits  
 Monitor car park income  
 Monitor the number of Fixed Penalty Notices

**Please state when this Impact Assessment will be reviewed.**

12 months after implementation of the decision.

10. Sign Off

| Position            | Name        | Signature  | Date     |
|---------------------|-------------|--|----------|
| Service Manager:    | SHAWN JAMES |  | 28/10/16 |
| Head of Service:    | NIGEL BRINN |  | 28/10/16 |
| Strategic Director: | DAWN WRIGHT |  | 28/10/16 |
| Portfolio Holder:   |             |  |          |

FORM ENDS